

**WEST CARROLLTON BOARD OF EDUCATION  
BUSINESS MEETING**

**Wednesday, July 14, 2021**

**6:00 p.m.**

**Community Room of Dickinson T. Guiler Auditorium  
West Carrollton High School  
5833 Student Street  
West Carrollton, Ohio 45449**

*The July 14, 2021, meeting will be taped and a recast will be presented on Cable Channel 21  
Friday, July 16, 2021, at 7:00 p.m., and Saturday, July 17, 2021, at 3:30 p.m.*

Leslie Miller, President

Joe Cox, Vice President

Donald Henry, Member

Jon Lewallen, Member

Tom Wolf, Member

Andrea Townsend, Ed.D., Superintendent

Melissa Theis, Assistant Superintendent

Devon Berry, Director, Human Resources

Jack Haag, Business Manager

Ryan Slone, Treasurer



**Scheduled Meetings  
West Carrollton High School  
Community Room  
6:00 p.m.**

*August 4 and 18, 2021  
September 1 and 15, 2021  
October 6 and 20, 2021  
November 3 and 17, 2021  
December 8, 2021*

## NOTE TO VISITORS

The West Carrollton Board of Education welcomes public participation. Board policy provides ample time at each Board meeting for public participation.

Board policy (0169.1) covering public participation requires the following procedures: The Board will schedule a maximum of 45 minutes of public participation, except in unusual circumstances. Individual participants will be limited to a maximum of 5 minutes each during the 45 minute public participation period. Any exception or exemption to this Board policy will be granted entirely at the discretion of the Board.

The West Carrollton School District Board of Education will listen carefully to comments and suggestions presented during public participation. The Board will generally not respond to public questions and comments during the Board meeting; however, the Board, the superintendent, or their designee at the direction of the Board, will respond later in those instances where a response is appropriate.

*Please turn off all beepers and cell phones during meeting.*

*If you wish to address the Board, you must fill out a speaker card found in the back of the room.  
Only persons who fill out the card and turn it in to Jack Haag, Business Manager, will be permitted to speak.*

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## AGENDA ITEMS REVIEW

The West Carrollton School District Board of Education reviews agenda material and resolutions well in advance of all regularly scheduled board meetings. The timely receipt of information and other materials regarding actions taken by the Board allows Board members to fully review and study all issues before they are presented for Board vote.

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## AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Board Members and Administration
5. APPROVAL BY THE BOARD of the agenda for the July 14, 2021, meeting
6. APPROVAL BY THE BOARD of the minutes of the June 16, 2021, special and regular meetings
7. Comments from Public Relating to Agenda Items Only
8. Student Representative Report
9. APPROVAL BY THE BOARD TO:
  - a) Accept the ratification of the resignation of one (1) individual
  - b) Accept the resignation of three (3) individuals
  - c) Accept the ratification to conditionally grant a limited teaching contract to one (1) individual for the 2021-2022 school year
  - d) Conditionally grant a limited teaching contract to four (4) individuals for the 2021-2022 school year
  - e) Hire two (2) individuals on a salary notice for the 2021-22 school year

10. APPROVAL BY THE BOARD TO:

- a) Grant a supplemental/pupil activity contract to the individuals listed in Appendix A for the 2021-2022 school year
- b) Approve one (1) individual as a Volunteer for the 2021-22 school year

11. APPROVAL BY THE BOARD TO:

- a) Employ one (1) individual
- b) Approve the placement of one (1) individual
- c) Amend the leave of absence to one (1) individual in accordance with the provisions of the Family Medical Leave Act
- d) Grant a leave of absence to two (2) individuals in accordance with the provisions of the Family Medical Leave Act

12. APPROVAL BY THE BOARD for the authorization and execution of a right-of-way and easement to the Dayton Power and Light Company (“DP&L”) for utilities facilities at the District’s new 5-6 Building Project

13. APPROVAL BY THE BOARD of the resolution agreeing to make required revisions (if any) and acknowledges the design comments made by the Ohio Facilities Construction Commission as shown in the Construction Document Phase Review of the new PK-1 Elementary School

14. APPROVAL BY THE BOARD of the resolution agreeing to make required revisions (if any) and acknowledges the design comments made by the Ohio Facilities Construction Commission as shown in the Construction Document Phase Review of the new 5/6 Intermediate School

15. APPROVAL BY THE BOARD of two (2) donations

16. APPROVAL BY THE BOARD of the June 2021 financial reports

17. APPROVAL BY THE BOARD of the agreement between the Shared Resource Center (SRC) and the West Carrollton City School District regarding payroll services

18. RESOLUTION BY THE BOARD of the Memorandum of Understanding between the West Carrollton Classified Education Association (WCCEA) and the Board of Education of the West Carrollton School District regarding a job description

19. RESOLUTION BY THE BOARD to waive the requirement for Middle School Career Technical Education (CTE) for the 2021-2022 school year due to teacher licensure.

COMMENTS and REPORTS (15 minutes)

- Committee Reports
- Comments from Superintendent
- Comments from Treasurer
- Comments from West Carrollton Education Association
- Comments from West Carrollton Classified Employees Association
- Comments from Central Office Staff

General Comments from the Public

Comments from Board Members (15 minutes)

Executive Session

The Board will conduct no official business after Executive Session.

MOTION by \_\_\_\_\_ and SECONDED by \_\_\_\_\_ that the Board of Education conduct an Executive Session for the following purpose:

\_\_\_ to consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- \_\_\_ appointment;
- \_\_\_ employment;
- \_\_\_ dismissal;
- \_\_\_ discipline;
- \_\_\_ promotion;
- \_\_\_ demotion;
- \_\_\_ compensation of a public employee or official; or
- \_\_\_ investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing;
  
- \_\_\_ the purchase of property for public purposes or the sale of property at competitive bidding;
- \_\_\_ conferences with the Board's attorney to discuss matters which are the subject of a pending or imminent court action;
- \_\_\_ preparing for, conducting or reviewing negotiations or bargaining sessions with employees;
- \_\_\_ matters required to be kept confidential by federal law or rules or state statutes;
- \_\_\_ specialized details of security arrangements.

Roll Call – Board reconvenes back into regular session

Adjournment

MOTION by \_\_\_\_\_ and SECONDED by \_\_\_\_\_ to adjourn the meeting.